

Chebeague Island School Committee Meeting Minutes

March 1, 2016

Call to Order

The meeting was called to order at 6:01 pm by Chairperson Beverly Johnson. Present: School Committee members Beverly Johnson, Carol White, Jen Belesca, and Suzanne Rugh (Jeff Putnam excused absent); and school staff Superintendent/Principal Mike Pulsifer.

Flag Salute

The Pledge of Allegiance was recited.

Approval of Agenda

A motion was made by Suzanne Rugh and seconded by Jen Belesca to approve the agenda as written. Motion passed 4-0.

Approval of Minutes

A motion was made by Jen Belesca and seconded by Suzanne Rugh to approve the February 23, 2016 minutes as written. Motion passed 4-0.

Correspondence

Mike Pulsifer informed the School Committee that the Harrison Middle School principal search is underway, and the committee doing the search should have a finalist soon. Also, Mike reported that SAD 51 will have a later school start time next year for its middle and high school students. At this time Yarmouth is also considering the same, but a final decision has not been made. The School Committee asked Mike to contact CTC to inform them of possible changes to start times next year.

Public Comment

None

Reports

Mike Pulsifer shared with the School Committee the final 2015 financial audit report for the town and school department that was done by Berry, Talbot and Royer in Falmouth. All of the school related findings were reviewed, and were found to be in order.

Old Business

A motion was made by Carol White and seconded by Jen Belesca to approve as a second reading policies EB Safety Program, EB-R1 Safety Program Administrative Procedures, EBCA-R1 School Evacuation Procedures, and EBCA-R2 School Lockdown Procedures. Motion passed 4-0.

The 2016-17 budget proposal was reviewed, and Mike Pulsifer reported some small changes made to it since the last School Committee meeting. There is an upcoming joint meeting with the Board of Selectmen on Tuesday, March 22, 2016 and at that meeting the School Committee will have a

draft version of the budget to share with the BoS. The School Committee would also like to have an opportunity to sit with the BoS and share a meal prior to the meeting, and Mike will organize that.

New Business

AP Warrant #15: AP Warrant #15 was reviewed by the School Committee and approval was authorized for the warrant.

Executive Session

A motion was made by Suzanne Rugh and seconded by Jen Belesca at 6:59 pm to enter into Executive Session for the purpose of reviewing the Superintendent/Principal's evaluation. Motion passed 4-0.

After the Executive session had concluded at 7:25 pm, a motion was made by Carol White and seconded by Suzanne Rugh to exit the Executive Session and return to the regular meeting. Motion passed 4-0.

Other Business

The School Committee reviewed its evaluation with Superintendent/Principal Pulsifer. That review will be reduced into a written document by the Chairperson of the School Committee. During the discussion of the evaluation, the School Committee discussed adding a half-day of work each week to Mike's current two-day schedule. A motion was made by Carol White and seconded by Jen Belesca to approve a 2016/17 salary increase of \$200 per week to Mike's salary, for adding a half-day of work to be done at home each week. Motion passed 4-0. Another motion was made by Jen Belesca and seconded by Suzanne Rugh to approve adding a half-day of work, to be completed at home, at the \$200 salary increase rate to Mike's current work schedule for March 1st to June 30th of this year. Motion passed 4-0.

Adjournment

Suzanne Rugh motioned and Jen Belesca seconded to adjourn the School Committee meeting at 7:46 pm. Motion passed 4-0.